

**FENG SHUI CIRCLE - FINAL PROJECT REPORT (FEBRUARY 2010)**

<b>PROJECTS</b>	<b>STATUS</b>	<b>NOTES</b>
KEY PRINCIPLES OF FENG SHUI for ZCLA		1. Regard buildings and grounds as the physical manifestation of The Three Treasures and of the ZCLA Mandala 2. Create Practice Spaces 3. Link Practice Spaces 4. Ensure safety and functionality 5. Aware of energy containment and leaks
<b>GENERAL MAINTENANCE</b>		
Establish ongoing maintenance roster	In process	Mary, Faith-Mind, EC
Keep the Zen Center clean everywhere	Ongoing	EC; everyone
<b>PINE HOUSE (INRYO)</b>		
Install new front porch	Completed	Slate tile, water proofed by Bill Jordan
Elevate Inryo signage	Completed	Plum-Hermit
Trim north boundary redwoods	Completed	Faith-Mind
Install perimeter fence on north side	Completed	Faith-Mind
Install new security lights on north side	Completed	Faith-Mind and Charles

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Consider usage of north perimeter area - rock pile will be moved here	Completed	For gardening workspace only
Clarify Pine House use	Completed	At Abbot's discretion: Abbot use and also seat of the Teachers Circle
<b>THE ZENDO</b>		
Remodel and refurbish Zendo	Future Project	Could include removing interior pillar, installing low tans along the perimeter, improved gaitan, change areas, etc.
Remodel Upstairs Guest Rooms	Future Project	
Rename the entrances: The Abbot's Entrance and the Main Entrance in daily usage	Completed	
Close door to Abbot's gaitan to contain Zendo energy	Completed	Works very well!
Improve storage of benches in main gaitan	Completed	Gemmon
Install sliding doors for interior storage area	Completed	Gemmon
Rearrange main gaitan area for sitting without a major remodel	Completed	Gemmon
Install risers between stairs at Main Entrance	Future Project	Recommended to EC
Redo south-side entrance (treacherous)	Future Project	

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Remodel main gaitan: create strong entrance	Future Project	This project would include a number of issues: shoe gridlock, storage of zafus/ benches, restroom, sitting space for latecomers, etc.
Address shoe gridlock problem	Future Project	
Clean closets	Completed	
Consider installation of window shades	Pending Larger Remodel	
Install awnings for summer	Completed	Gemmon
Protect back of Zendo altar	Pending	New altar under consideration; also for BH
Retrain on new Zendo kinhin route	Ongoing	
End Tuesday evening candle zazen	Completed	
Clarify guidelines on Zendo lighting	Completed	Practical: amount needed for safe movement in Zendo

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<b>THE FRONT GATE TO ZCLA</b>		Current idea is to carry out the arbor theme in the small garden behind the Zendo for the Front Gate, the entrance to Nilotpala practice space, and Irolo entrance. Round beam is included in new BH porch and may also be used for SH back entrance.
Plan for a Front Gate	Future Project	
<b>THE GARDENING SHED</b>		
Paint the exterior.	Completed	
<b>THE BUDDHA HALL</b>		
Build a new altar	Under consideration	Roshi -- current one is unsteady & does not serve our needs (memorials).
Build a new porch entrance.	Completed	
Install a new shoe rack	Completed	Faith-Mind
Install bench	In process	Faith-Mind
Limit access to the Founders Room	Completed	

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Install magnetic locks on Founders Room doors	Completed	Gemmon
Plan an extended Chiden use area in current space; use Closet World for utility areas	Proposal in Process; goes to EC for prioritizing	Faith-Mind w/ Gemmon & Enduring-Vow; consultation with Bill Jordan
Consider fire safety & fire safety instruction for guest rooms/guests	Completed	Roshi asked Yudo to inform all guests of safety measures. He is pro-active on this; also Mary/Charles informed.
Consider cloth coverings for unused doors in BH (energy leaks)	Under consideration	
Consider using Redwood Room (above the Founders Room) for the Archives	Under consideration	Very steep stairs makes it treacherous for guest room use; if used for Archives, add door at bottom of stairs.
<b>THE BUDDHA HALL/DHARMA HALL IROLO FRONTAGE</b>		Reclaim and include in Zen Center proper
Clear overgrown bushes	Ongoing	Faith-Mind and Grounds Group
Consider energetic gate to include Founders Room	Future Project	
Consider retaining wall along Irolo border	Future Project	
Install a sign indicating Entrance is on Normandie Avenue	Future Project	

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Improve steps to Hakuryusan Shrine (safety)	Completed	Faith-Mind
<b>THE BUDDHA HALL - DHARMA HALL COURTYARD</b>		Imagine this area as a courtyard, not a parking lot
Unify entire surface	Future Project	
Consider paths for walking that connects driveway to BH and DH	Future Project	
Reconsider Officiant movement from DH to Hakuryusan area	Under consideration	Roshi
Solidify border alongside Red Brick Building	Future Project	
Move rock pile	In process	Faith-Mind
Move composting area; consider designing composting/gardening area so that whole courtyard is available when needed	Future Project	
<b>THE NILOTPALA</b>		Need to define entire space as a practice space.
Re-imagine passageway between Pundarika and Nilotpala; add landing to stairs leading to Nilotpala.	Future Project	Redo stairwell and border; railings

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Install risers between stairs to second floor	Future Project	Recommended to EC
Build a shrine on garage wall between junipers	Future Project	Use existing Kanzeon statue in Nilotpala
Install pillars to define entrance between garage and building	Future Project	
Clean up this space!!	Ongoing	
Ongoing care for shrines and images	Under consideration	Lynda Golan & residents
Create garden in former pool	Under development	Lynda Golan & residents are engaging
Replace red brick building border with a high chain link fence, open concrete for planting, and plant fast-growing hedge, such as leafy podacarpus or melalueca	Future Project	
<b>THE PUNDARIKA</b>		
Clean up and re-create interior courtyard	In process	Faith Mind, Jotai, and Mugen
Remodel and rebuild north-side stairs to second floor	Future Project	Very dangerous, steep stairs
Ensure access to gas meters	Completed	Ensho

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<b>THE DHARMA HALL</b>		
Remodel interior to create one large room	Future Project	Involves moving stairwell and extending west wall
Remodel entrance used by practitioners	Future Project	Involves moving water heater to exterior; creating a bigger entrance and shoe space; new entrance to bathroom & bathroom remodel
Consider any work to be done on second floor	Future Project	
Consider moving Archives	Future Project	SEE ZCLA Archives page 10
<b>THE SANGHA HOUSE</b>		
Refinish front porch and improve entrance	Completed	
Remodel back entrance	In process	Too steep.
Install new dining room floor	In process	Decision on materials pending.
Install new carpet for stairs	Under consideration	
Paint new railing alongside SH interior stairs	In process	Plum-Hermit to paint railing
Consider future use of first floor	Future Project	Redefine front entrance; larger Sangha room

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<b>THE DRIVEWAYS AND PARKING AREAS</b>		
Install new retaining wall between garden and behind the Pine House	Future Project: under consideration	Faith-Mind
Improve driveway connecting main entrance to Dharma Hall courtyard	Future Project: under consideration	Widen this passage (Glascock Plan)
Reinforce retaining wall between small garden and Dharma Hall courtyard	Future Project: under consideration	
<b>KANZEON GARDEN</b>		
Keep clean, clear, & level walkways	Ongoing	Faith-Mind and Grounds Group
Ongoing care of statue	Ongoing	Faith-Mind; sculptor Barbara Yates stopped by last month and advised us further.
<b>JIZO GARDEN</b>		
Look into fence panels to block view of parked cars and to provide backdrop for black pines	Under consideration	Faith-Mind

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<b>ZCLA ARCHIVES</b>	Future Project: under consideration	Consider moving to Redwood Room and reclaim DH room as a Board Room. If use Redwood Room, install door at bottom of stairs for security.