

Health Circle Minutes, April 28, 2013

Jingetsu, Heart Mirror, Luminous Heart, True Joy, Myokai, Pat, Enju

--Discussion of Caring Net. Luminous Heart announced that True Joy wished to be released from the position of Coordinator. Luminous Heart offered to take over the role, and the group agreed. The group decided on the following changes to the roles of Coordinator and Health Circle members.

- * Coordinator will be responsible for
 - *writing articles about Caring Net
 - *be the public face/contact
 - *do outreach for new volunteers and receivers
 - *do training of new volunteers
 - *liaison for outside groups, e.g. Shambala
 - *liaison with volunteers
 - *maintains the volunteer list
 - *receive initial contact from those sangha members who wish to receive services or have questions about Caring Net

*Caring Net will be implemented as follows

- * Coordinator will receive request for services
- *Coordinator will pass the request on to the Health Circle member next on the rotation
- *That member will contact the potential receiver and conduct an intake interview
- *Once services are ascertained, the member will put the requests on the spread sheet.
- *Member will send out an email to the volunteers announcing the information

*All Caring Net Members will be eyes, ears, mouth for Caring Net, listening and being alert for health concerns and making announcements about the program at appropriate time/place such as at the end of Sunday service, during other announcements in the Buddha Hall after talks.

- *Intake sheets will be held by the member as well as the Coordinator

*Discussion about expanding services of Caring Net

- *It was agreed that we would not expand the services at the present time.

- *The issue will be revisited at a later date after the program has been up and running.

Action Items

*Heart Mirror will conduct a how to use the spreadsheet at next Health Circle meeting

*Luminous Heart will look into the creation of the Intake Sheet.

*Luminous Heart will provide the amended "Hold Harmless" documents to be placed on the web.

*Luminous Heart will provide a rough draft for a Water Wheel article.

*Enju will check to see if Temple Emanuel has an Intake Sheet.

Next meeting is Sunday, May 19 at 1:30 pm