

Zen Center Executive Circle meeting notes August 5, 2010

Agenda:

Draft proposal for ZCLA campus hours
Pundarika window estimate
Dana request
Staff changes in health insurance
Maintenance person update
Zendo cleanup

Minutes:

Draft of the proposal for setting Zen center hours ZCLA hours -- The current draft will be sent to stewards, board members, and residential members. Feedback will be solicited on the question of whether to send revised drafts to the extended Sangha as well.

Pundarika windowsill needs repair -- affected wood will be replaced and repainted.

Peeling paint on a section of the courtyard fence near the Pine house -- the fence needs cleaning and repair, either repainting or staining. Costs were reviewed. It is possible that if the problem is not taken care of proactively, i.e., if the peeling paint should come to the attention of city authorities, repairs could be more costly. The Zen center could be required to conduct tests on peeling paint, for example, and could also be required to conduct lead content analysis required by a government environment protection agency. Such tests can be costly and require more complete repairs.

Dana proposal -- two items were considered for approval -- oversight of the Sangha entry stairs project by Faith Mind and organization of the Sangha appreciation event by Dokai. Dana was approved for both.

Insurance -- The EC approved increase of building limits and teacher's limits. The premium for increased coverage for would have an annual cost of \$900 per year. The proposed increase in insurance coverage would also strengthen exceptions not currently covered by the umbrella policy, e.g., for such items as specific liability for teachers, and off-site digital storage. Claims made of sponsoring organizations often come from persons who also additionally claim specific damages from a teacher. The cost to add Teacher Liability coverage will be approximately \$50 to \$75 per year. Funds for additional liability coverage were approved.

Grounds maintenance and repairs -- Options for assistance with the position, including a possible candidate to provide help, were reviewed.

Zendo cleanup -- "Plumbers are messy" was a comment made regarding aftermath of some Zendo pipe replacement work done in July 2010. An amount of \$90 for a minimum of two hours work for clean-up was allocated.

Medical insurance changes -- Dokai's health insurance will change this year to Medicare.