

Executive Circle Notes for 6/2/10 Meeting

EC members present: Myoho (Steward, Facilitator, Note-taker), Ando, Faith-Mind, Earth-Mirror Witness: Mary (Business Manager)

-- Approval of the 5/19/10 EC meeting notes

-- Grounds Report from Faith-Mind: Sangha House back entrance work has begun.

In discussion, the EC thought it best to remind residents that no personal items should be stored under the Sangha House.

-- Employee Handbook Update from Earth-Mirror: some issues are still being worked out. Myoho agreed to e-mail Earth-Mirror the latest draft that she has.

-- Business Report: Dokai's new computer is up and running and on her desk. Some printer issues are still being worked out. The server is working. The IT issues are being worked out.

-- The plumbing work in the Nilotpala is complete. The cost came in a bit more than the original estimate. The water is now coming through the pipes clear.

-- A new Zendo lock is being ordered at a cost of \$450.

-- Sangha Appreciation budget was brought into the EC by Dokai. Since it is more than \$3,000 it must go to the Finance Committee rather than the EC.

-- The EC decided that our next meeting will be a council. This will happen on Thursday, 6/17/10

-- The EC will go back to meeting on the first and third Thursdays of each month now that Myoho will no longer be teaching a class on Thursday evenings.

Action Items

-- Recruitment memo -- Myoho drafting