

Executive Circle Notes: June 18, 2009

Present: Myoho, Mary, Earth-Mirror (notetaker), and Faith Mind (facilitator). Pine Ocean and Ando absent.

1. **Approved Mary taking off week of July 20th**
2. **Insurance considerations for gardeners and volunteers.** Mary spoke with our insurers and workers compensation auditor. Gardener or volunteer injury could wind up on our commercial policy. We are adding, at minimal cost impact, maintenance activities coverage to our policy.
3. **Bike rack proposal.** A preliminary proposal has been made for a bike rack at the center. There are three options for the rack. The first option is to build the rack ourselves using two posts. Each post would accommodate two bikes. Materials and labor estimated to be \$250. The second option is to purchase circular bike racks, with similar bike capacity as first option, for \$570 minus installation and with \$200 shipping and handling. The third option is two bollards at \$790 minus installation and \$200 shipping and handling. **FEEDBACK:** Three items. First, we need to see what these racks look like. Two, Roshi should be consulted on aesthetics and location. Three, we would approve total cost of up to \$500, but we need to have the complete financials presented. **ACTION:** Mary to review with proposer.
4. **Report on feng shui meeting.** Myoho reported. Reviewed Pine House and Buddha Hall. Not big changes that would have significant financial effects. Noted nomenclature change for the Zendo entrances—Abbot's Entrance rather than front gaitan and Main Entrance rather than back gaitan.
5. **Emergency release for Redwood Room window in Buddha Hall.** Action: Approved installation of release.
6. **Report on meeting with staff.** Myoho reported that the mission of the Day Group was discussed and that the discussion was ongoing.
7. **Sangha House railing.** Roshi approved going forward with metal or wood railing. Faith-Mind to follow up with Yoshin.
8. **Scheduling Executive Circle council meeting.** Item deferred due to absence of Pine-Ocean and Ando.
9. **Update on non-Center-related use of grounds.** This issue has been resolved.
10. **Changing our meeting schedule.** Myoho alerted us that due to her work schedule, we may wish to consider a schedule change for February through June of next year. She will keep us updated.
11. **Weekly report from Yudo.** Myoho will talk with Yudo about receiving a weekly report from him.

Next meeting: July 16th, 2009 6PM. Facilitator and notetaker responsibilities will be taken care of by Faith Mind and Earth-Mirror respectively.