

Executive Circle Notes for January 20, 2011

Members Present: Myoho (Steward and Note-taker), Ando (Facilitator), Pine-Ocean, Faith-Mind, Earth-Mirror

Observer: Mary (Business Manager)

1. Bike Issue: Pine-Ocean met with Jitsujo to look at possible spots for her bike. Pine-Ocean reported that seven other residents have bikes as well. The EC recommends that this issue be discussed at the resident's council. Pine-Ocean will also continue to look into this issue with Faith-Mind.

2. Non-member access to the Zendo during off-hours and barebones times. Myoho will meet with Kaizen on security issues and investigate this issue as part of the Hours of Operations policy that the EC is working to implement.

3. Employee Handbook. Myoho announced that the Employee Handbook has been approved by the Board. A cheer rose up in the meeting since this is a project that the EC has been working on for two years. Mary will add a signature page and make sure that each employee gets a copy.

4. Pet Policy. Ando reported that this policy has now been approved. It will become an addendum to ZCLA's Housing Agreement. The Executive Circle thanks the Buddha Hand Circle and the Resident's Council for their parts in this process.

5. Bamboo Growth at the fence near the Brick Building. Ando will ask our neighbors in the Brick Building whether or not the Bamboo bothers them.

Our next meeting will be on Thursday, February 3. The next meetings after that will be on Wednesdays through June 8th to accommodate Myoho's Thursday night teaching schedule.