

Executive Circle Notes, February 3, 2011

Members present: Myoho (Steward & note-taker), Ando (Meeting Facilitator), Pine-Ocean, Faith-Mind, Earth-Mirror, Butsugen

Observing: Mary (Business Manager)

1. January 20, 2011 minutes approved.
2. Board Report: Myoho reported that the Board had approved the staff transition and the Budget that the EC had received from the Board's CFO, Dharma-Joy. Myoho also reported that the Board wants a proposal from the EC for a giving policy for the Zen Center. This regards the requests that we receive from other Zen Centers, organizations and causes, as well as potential giving opportunities when disasters occur around the world. Ando agreed to take a first stab at writing the policy for us to use as the focus of our future discussion.
3. Security/Hours Policy discussion. A question has been raised about non-members sitting in the Zendo during bare-bones and closed times at the Zen Center. EC members thought that it would be good to link with the Teacher's Circle and the Mandala Circle on this issue. [Faith-Mind -- Did you agree to be the point person on this?] Myoho met with and corresponded with Kaizen about weekend hours. Kaizen brought this up at the Resident's Council. They decided that 5:30 pm was a good time to close the gate on the weekends and people will be appointed to do that.
4. Bike Storage: Possible space under the Sangha House. Pine-Ocean is the point person for this issue. He will draft a Waiver Form for bike-owners to sign relieving ZCLA for any responsibility for lost or stolen bikes. Pine-Ocean reported that there are 3 accounted for bikes that need storage and 3 unaccounted for bikes. He will try to find out who owns the 3 unaccounted for bikes.
5. Chiden Room: Faith-Mind reported that the design is completed and they are in the final stages of ordering supplies. She and Dharma-Joy will send out an announcement to the Sangha.
6. Bamboo Issue: The EC decided that clearing up the bamboo near the brick building is a good idea after Ando talked to the building manager at the brick building.

Our next meeting will be held on Wednesday, February 16, 2011.