

EXECUTIVE CIRCLE MEETING NOTES

February 2, 2012

Attending: Myoho (steward), Butsugen (facilitator), Ando (notetaker), Faith-Mind, Pine-Ocean, Earth-Mirror, Mary (consultant)

1. Meeting notes for December 15, 2011 meeting approved.
2. Meeting with Everon took place. They assessed and did configuration and made recommendations, including for a backup system. They will send estimate. Jotai is also obtaining quotes. There is no anti-virus on server which is needed. The I.T. group is being informed regarding the interchanges with Everon. (Mary)
3. Buildings & Grounds: Utility roof at the Nilotpala in process of being repaired. Marathon Heating is preparing a bid for heater/vent replacement for Sangha House. Also quotes will be coming in for a heater in Zendo; and AC in the first floor Dharma Hall. (Faith-Mind)
4. Myoho reported on the board meeting; financial reports; and Mandala Circle meeting.
5. EC will hold council on Wednesday, March 14 at 5 pm.

Next meeting Wednesday, February 15.