

Disaster Preparedness Minutes November 5, 2013  
Present: Jotai, Robert, Pine-Ocean

Agenda:

Revisions from minutes from last meeting were suggested. New minutes will be sent.

Disaster preparedness minutes –

Must be posted to satisfy rules for nonprofit agency status of Zen Ctr., Los Angeles. Minutes are typically forwarded to Senshin, program steward. A memo concerning the manner will be sent to Senshin.

Disaster preparedness lockers –

Two different models of candidates for lockers were examined. A large toolbox of the Fat Max brand will likely fulfill requirements best. Contents of two lockers will include sledgehammer, pickax, crowbar, copy of task cards. Strong boxes will not be locked, to expedite ease of access in event of an emergency. (Editor's Note – we may need to reconsider key copies for disaster preparedness members. The new Nilotpala doors are being fitted with tough metal outer doors that would be difficult to demolish quickly if emergency access were required.)

Sangha house disaster preparedness mailbox –

Will be useful to add hardcopy of information of extended Sangha and residents and phone tree. The Sangha house mailbox provides a central location for storage of these items. Confidentiality of data (telephone numbers) is a concern. A mailbox near the top, out of sight will be sought, and hardcopy data of contact information will be placed in a sealed blank envelope.

Day manager training –Invitations for training will be sent to day managers and emergency managers. The purpose of the training session will be to alert managers to locations of necessary items, e.g., task cards, checklists, strong boxes, extra water supply, generator, disaster preparedness locker, disaster preparedness mailbox, etc. Drilling for use of these items will not be scheduled now.

Survey changes –results are mostly ready for distribution, some items have been accomplished and do not need further consideration. These items will be marked with note concerning present status.