

Board Expenditures & Resolutions / 2013

Expenditures:

(Approved by the Board, to date, in addition to the 2013 budget)

1. \$9,000 - Driveway ramp and Kanzeon walkway.
2. \$9,000 - Mortgage re-finance cost
3. \$12,000 – Annual increase in mortgage payments (interest & principal).
4. \$11,000 – Archives Project
5. \$75,000 – Capital Improvement projects
6. \$10 – 17,000 – New Staff position / Facilities. (Estimated annual increase).
7. \$3,200 – New Office support position (for 2013).
8. Cost? – Replace ZCLA car.
9. \$5,000 – Donation to Tenshin Roshi

\$134,000 – 141,000 Total to date (not including car).

Resolutions:

1. (No resolution – approved via e-mail, Jan.) Approve up to \$9,000 for the driveway ramp replacement and Kanzeon walkway.

2. **Resolved:** “The current corporate officers are re-elected to their positions for 2013 as follows:”

President: Patti Giggans

Secretary: Betsy Brown

Chief Financial Officer: Thomas Reichert (March 24, 2013)

3. **Resolved:** “The Board authorizes Mary Rios and Deb Faith-Mind Thoresen to undertake an assessment of staff needs, consider recommendations and to submit a report to the Board by mid-May”. (March 24, 2013)

4. **Resolved:** “The Board approves up to \$11,000 for the Maezumi Roshi Archive project proposal.” (March 24, 2013)

5. **Resolved:** “The Board approves the refinance of the Pundarika building, located at 933-935 South Normandie Avenue, Los Angeles, California,

through Opus Bank with a 15 year fixed mortgage at 4-1/2%, and that the amount of the loan be set at \$550,000.” (March 24, 2013)

6. Resolved: “The Board approves the following projects with funding up to \$75,000:

- * Pine House Retaining Wall and driveway behind Sangha House
- * Sangha House Heat/AC ---2nd floor
- * Nilotpala Concrete
- * Nilotpala Fence
- * Zendo Bathroom Window
- * Laundry Room
- * Black top at Nilotpala parking inside and outside garages
- * Buddha Hall Altar
- * Website upgrade” (May 19, 2013)

7. Resolved: “The Board approves creating and funding the new staff facilities position as described and recommended in the attached staff assessment document.” (1 Board member abstained). (May 19, 2013)

8. Resolved: “The Board approves compensation up to \$3,200 in 2013 for office support by Tom Yudo Burger or another individual with similar skills.” (May 19, 2013)

9. Resolved: “The Board approves the following bank account signatory changes:

Dharma-Joy and Enduring-Vow are authorized as signatories on the new Opus Bank account.

Roshi, Dharma-Joy, Enduring-Vow, Faith-Mind and Senshin are authorized as signatories on the Union Bank account.

Roshi, Dharma-Joy, Enduring-Vow and Faith-Mind are authorized as signatories on the Merrill Lynch account.” (May 19, 2013)

(Dharma-Joy will supply the exact Board resolution wording for the banks).

10. Resolved: “The Protocol for Former Inmates and the Flow Chart are approved unanimously”. (July 14, 2013)

11. Resolved: “The Board adopts the 2014 Budget as submitted, including the change of shifting the WPA dues to Ekkyo Maezumi’s support.” (November 10, 2013)

12. **Resolved:** “The Board approves the Endowment Contribution Policy, as submitted, as an internal Board policy.” (November 10, 2013)

13. **Resolved:** “The Board approves the creation of the Co-Temple Director position (as outlined in the submitted proposal) with a yearly salary of \$12,000, to be reviewed in June.” (November 10, 2013)

14. **Resolved:** “ZCLA will donate \$5,000 from the Lowell Bequest to Tenshin Roshi and his family.” (November 10, 2013)